




NOTICE

United States Probation
and Pretrial Services Office
Eastern District of Arkansas

To: Treatment Service Vendors

From: Hallie Robinson 
Administrative Manager

Re: Notice Payment Delays June 2025

Date: April 30, 2025

Please be advised, due to a financial system upgrade, processing payments on submitted invoices will be delayed during the month of June 2025. Payments will not be issued after May 30, 2025, and will resume July 2, 2025.

Please ensure timely submission of your invoices for April services no later than May 10, 2025, to avoid any additional delays.

We apologize for any inconvenience this may cause and appreciate your understanding and patience.

If you have any concerns, or require assistance, please do not hesitate to contact me directly by phone at 501-604-5251 or email Hallie_Robinson@arep.uscourts.gov.

Thank you.